Sort and Pen America - A Tutorial

The SPA software has a lot of options and variations, and can seem complicated to the first time user. Here is a fairly typical example of setting up and running a show that cuts through a lot of the fog. Details for the various options and setting can be found in the User Guide.
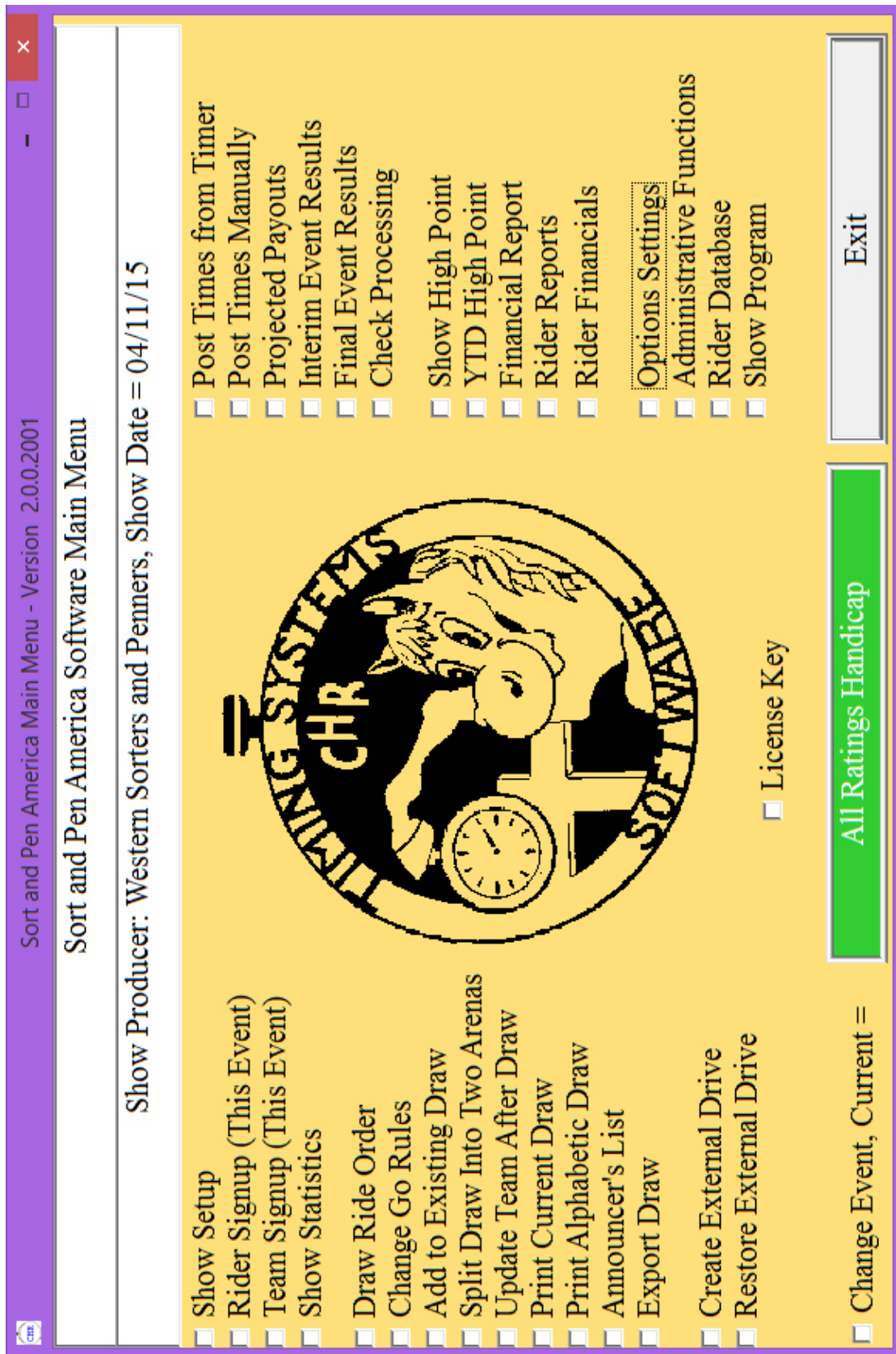
Assumptions:

1. The show date is April 11, 2015.

2. There will be an All Ratings Handicap Ranch Sorting event. Each team can have 2 partners in undeclared roles (no gate or sorter designations). The riders may pick one partner and draw a maximum of 2 partners. The number of gos is determined by the software and the payout is progressive. Each Team will have a base time of 60 seconds to sort 10 cows. 10 Teams will advance the Short go. Teams are eliminated from the next go for zero cows sorted.

3. The show is not sanctioned, so there are no association fees..

4. The entry fee for each rider in the All Ratings Handicap is $50.00.

5. There is $500.00 in added money for the All Ratings Handicap. 100% of the added money goes into the payout pool. The Payout Table for this Event is Table 1.

6. For all events, the producer keeps 30% of the entry fee and the remainder goes into the payout pool.

7. For all events, if there are 13 or more teams, the producer will pay 2 places. If there are 21 or more teams, the producer will pay 3 places. If there are 41 or more teams, the producer will pay 4 places, etc.. This will become clearer when you edit the payout table.

8.We are Using a Handicap Method where the team is given extra time to sort, and the same amount of time is deducted from their final time. Teams are rated from 0 to a maximum of 18, and 1 second is the amount of time to adjust for each rating difference. For example, a team rated 12 will get 6 extra seconds to sort, and 6 seconds will be deducted from their final time.

Show Setup

Here are the steps necessary to set up the show:

Start up the software by double clicking on the Sort and Pen America icon. You should see the main menu.

Sort and Pen America Main Menu - Version 2.0.0.2001

Sort and Pen America Software Main Menu

Show Producer: Western Sorters and Penners, Show Date = 04/11/15

- Show Setup
- Rider Signup (This Event)
- Team Signup (This Event)
- Show Statistics
- Draw Ride Order
- Change Go Rules
- Add to Existing Draw
- Split Draw Into Two Arenas
- Update Team After Draw
- Print Current Draw
- Print Alphabetic Draw
- Announcer's List
- Export Draw
- Create External Drive
- Restore External Drive

- Post Times from Timer
- Post Times Manually
- Projected Payouts
- Interim Event Results
- Final Event Results
- Check Processing
- Show High Point
- YTD High Point
- Financial Report
- Rider Reports
- Rider Financials
- Options Settings
- Administrative Functions
- Rider Database
- Show Program

- License Key

Change Event, Current =

All Ratings Handicap

Exit

Click on "Show Setup", you will get a screen similar to this:

Sort and Pen America Software Show Setup

Run Today	Event Name	Event Cap	HCap Adj.	Max Entries	Carry From	Max Cows	Team Mem.	For-mat	P Type	Hcap Method	Flat Rate	Time Rule	Auto Draw	No Roles	Pay Rider	Association Rider Fee	Max Places	Event Association
☑ Event 1	All Ratings Handicap	18	1.0	3	0	10	2	1	01	3			☑			0.00	0	RSTPA ▸
☑ Event 2	# 14 Handicap	14	1.0	0	0	10	2	1	01	3						0.00	0	RSTPA ▸
☑ Event 3	# 10 Handicap	10	1.0	0	0	10	1	1	01	3			☑			0.00	0	RSTPA ▸
☐ Event 4	Combined Draw	0	0.0	0	0	10	2	0	01	3						0.00	0	RSTPA ▸
☐ Event 5	Round Robin Sort	18	1.0	1	0	10	2	3	01	3	☑					0.00	0	RSTPA ▸
☐ Event 6	Beginners Only	3	0.5	1	0	10	1	1	Y1	3						0.00	0	RSTPA ▸
☐ Event 7	Unused Event 7	0	0.0	0	0	10	2	1	01	3						0.00	0	RSTPA ▸
☐ Event 8	Unused Event 8	0	0.0	0	0	10	2	1	01	3						0.00	0	RSTPA ▸
☐ Event 9	Unused Event 9	0	0.0	0	0	10	2	1	01	3						0.00	0	RSTPA ▸
☐ Event 10	Unused Event 10	0	0.0	0	0	10	2	1	01	3						0.00	0	RSTPA ▸

Buttons:
- Select a Prior Show Date
- Entry Fees, Added Money and Sponsors
- "Go" Control
- Set Limits (Bonuses, Rider Caps and Entry Limits)
- Select Combined Draw Events
- Camp/Stall Setup
- Exit

☑ Pay to Nearest Dollar

Show Date: 04/11/15

New Show Date

Formats:
0 = Combined Draw
1 = Sort
2 = Pen
3 = Round Robin (Sort)
4 = Round Robin (Pen)
5 = Multiple Go (Sort)
6 = Multiple Go (Pen)
S = Sidepot

Hcap Methods:
1 = Adjust allowed time (and horn).
2 = Adjust final time only.
3 = Use both Methods 1 and 2.

☑ Events 1 to 10
☐ Events 11 to 20
☐ Events 21 to 30
☐ Events 31 to 40

Producer: _____

Arena: _____

Click on "New Show Date", you will get a calendar like this one. Select April 11, 2015 and click "Exit and Save". You may be asked if you want to preserve settings from a prior show date. Click No, so you can start with no assumptions.

When you return from the calendar setup, you will see a screen like this:

Sort and Pen America Software Show Setup

	Event Name	Event Cap	HCap Adj.	Max Entries	Carry From	Max Cows	Team Mem.	For-mat	P Type	Hcap Method	Flat Rate	Time Rule	Auto Draw	No Roles	Pay Rider	Association Rider Fee	Max Places	Event Association
Event 1 ☑	All Ratings Handicap	18	1.0	3	0	10	2	1	O1	3				☑		0.00	0	RSTPA ▸
Event 2 ☑	# 14 Handicap	14	1.0	0	0	10	2	1	O1	3						0.00	0	RSTPA ▸
Event 3 ☑	# 10 Handicap	10	1.0	0	0	10	1	1	O1	3				☑		0.00	0	RSTPA ▸
Event 4 ☐	Combined Draw	0	0.0	0	0	10	2	0	O1	3						0.00	0	RSTPA ▸
Event 5 ☐	Round Robin Sort	18	1.0	1	0	10	2	3	O1	3		☑				0.00	0	RSTPA ▸
Event 6 ☐	Beginners Only	3	0.5	1	0	10	1	1	Y1	3						0.00	0	RSTPA ▸
Event 7 ☐	Unused Event 7	0	0.0	0	0	10	2	1	O1	3						0.00	0	RSTPA ▸
Event 8 ☐	Unused Event 8	0	0.0	0	0	10	2	1	O1	3						0.00	0	RSTPA ▸
Event 9 ☐	Unused Event 9	0	0.0	0	0	10	2	1	O1	3						0.00	0	RSTPA ▸
Event 10 ☐	Unused Event 10	0	0.0	0	0	10	2	1	O1	3						0.00	0	RSTPA ▸

Buttons:
- Select a Prior Show Date
- Entry Fees, Added Money and Sponsors
- "Go" Control
- Set Limits (Bonuses, Rider Caps and Entry Limits)
- Select Combined Draw Events
- Camp/Stall Setup
- Exit

☑ Pay to Nearest Dollar

Formats:
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Hcap Methods:
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3 = Use both Methods 1 and 2.

☑ Events 1 to 10
☐ Events 11 to 20
☐ Events 21 to 30
☐ Events 31 to 40

Producer:
Arena:

Show Date   04/11/15

New Show Date

Check the box next to the first event, indicating it will be run in this show.

Change the name to "All Ratings Handicap".

Set the Event Cap to '18', meaning a team cannot be rater higher than 18.

Set the HCap Adj to '1', indicating a 1 second adjustment for each team rating less than 18.

Set Max Entries to 3, meaning the rider can enter a maximum of 3 times (1 pick and 2 draws).

Change "Max Cows" to 10, meaning the team needs to sort 10 cows for a maximum score.

Set "Team Mem" to 2, indicating there are two members on a team.

Change "Format" to 1, indicating is a Team Sort event.

Change "P Type" to 'O', indicating points will be earned in the Open category.

Check the "No Roles" box, meaning there are no declared roles, like Gate and Sorter.

Change the "Association Team Fee" to 0.00, meaning there are no Team sanctioning fees added to the rider's entry.

Set "Max Places" to 0, meaning the Payout Table will determine the number of places to pay.

Change "HCap Method" to 3, indicating which handicap method. will be used.

The screen should now look like this:

Run Today	Event Name	Event Cap	HCap Adj.	Max Entries	Carry From	Max Cows	Team Mem.	For-mat	P Type	Hcap Method	Flat Rate	Time Rule	Auto Draw	No Roles	Pay Rider	Association Rider Fee	Max Places	Event Association
☑ Event 1	All Ratings Handicap	18	1.0	3	0	10	2	1	O1	3				☑		0.00	0	RSTPA ▸
☑ Event 2	# 14 Handicap	14	1.0	0	0	10	2	1	O1	3						0.00	0	RSTPA ▸
☑ Event 3	# 10 Handicap	10	1.0	0	0	10	1	1	O1	3				☑		0.00	0	RSTPA ▸
☐ Event 4	Combined Draw	0	0.0	0	0	10	2	0	O1	3						0.00	0	RSTPA ▸
☐ Event 5	Round Robin Sort	18	1.0	1	0	10	2	3	O1	3						0.00	0	RSTPA ▸
☐ Event 6	Beginners Only	3	0.5	1	0	10	1	1	Y1	3		☑				0.00	0	RSTPA ▸
☐ Event 7	Unused Event 7	0	0.0	0	0	10	2	1	O1	3						0.00	0	RSTPA ▸
☐ Event 8	Unused Event 8	0	0.0	0	0	10	2	1	O1	3						0.00	0	RSTPA ▸
☐ Event 9	Unused Event 9	0	0.0	0	0	10	2	1	O1	3						0.00	0	RSTPA ▸
☐ Event 10	Unused Event 10	0	0.0	0	0	10	2	1	O1	3						0.00	0	RSTPA ▸

Buttons:
- Select a Prior Show Date
- Entry Fees, Added Money and Sponsors
- "Go" Control
- Set Limits (Bonuses, Rider Caps and Entry Limits)
- Select Combined Draw Events
- Camp/Stall Setup
- Exit

New Show Date
Show Date: 04/11/15

☑ Pay to Nearest Dollar

Formats:
0 = Combined Draw
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S = Sidepot

☑ Events 1 to 10
☐ Events 11 to 20
☐ Events 21 to 30
☐ Events 31 to 40

Hcap Methods:
1 = Adjust allowed time (and horn).
2 = Adjust final time only.
3 = Use both Methods 1 and 2.

Producer:
Arena:

Click on "Event Fees, Added Money and Sponsors". You'll see a screen like this:

	Sort and Pen America Software Added Money, Fees, and Sponsors	— ☐ ✕

Sort and Pen America Fees and Added Jackpots					Exit
Show Producer: Cow Pony Productions					

Event Name	Added Money	Rider 1 Fee	Rider 2 Fee	Rider 3 Fee	Sponsor Name
All Ratings Handicap	0.00	50.00	50.00	50.00	Charlie Horse
# 14 Handicap	0.00	25.00	25.00	25.00	
# 10 Handicap	0.00	25.00	25.00	25.00	

☑ Events 1-10 ☐ Events 11-20 ☐ Events 21-30 ☐ Events 31-40

Rider 1 = Gate -or- Rider 1   Rider 2 = Sorter -or- Rider 2   Rider 3 = Rider 3 -or- Rider 3

Fill in the correct added money value ($500.00) and Rider Fees, then click "Save and Exit" to return to the show setup screen..

	Sort and Pen America Software Added Money, Fees, and Sponsors	— ☐ ✕

Sort and Pen America Fees and Added Jackpots					Exit
Show Producer: Cow Pony Productions					

Event Name	Added Money	Rider 1 Fee	Rider 2 Fee	Rider 3 Fee	Sponsor Name
All Ratings Handicap	500.00	50.00	50.00	50.00	Charlie Horse
# 14 Handicap	0.00	25.00	25.00	25.00	
# 10 Handicap	0.00	25.00	25.00	25.00	

☑ Events 1-10 ☐ Events 11-20 ☐ Events 21-30 ☐ Events 31-40

Rider 1 = Gate -or- Rider 1   Rider 2 = Sorter -or- Rider 2   Rider 3 = Rider 3 -or- Rider 3

In the Show Setup Screen, click on the "Set Limits..." button. You will see a screen like this:

Set Event Limits and Controls — □ ✕

Select	Description
☑	All Ratings Handicap
☐	# 14 Handicap
☐	# 10 Handicap

Payout Table: 1

Point Method: 1

Edit Fixed Payouts for this Event

Places	Bonus Type	
1	☐ Team - Fastest Time Each Round	0.00
1	☐ Team - Fastest Time First Round	0.00
0	☐ Incentive Rating: 0	0.00

Note - These values can be expressed as dollar amounts (greater than 1.0), or as percentages of the total pool (less than 1.00).
If you are usng a Fixed Payout, these values MUST be dollar amounts.

Base Time Limit in Seconds: 60

Max Rider Pick Entries: 5

Max Times as Any Role:	3	Cap if Any Role:	0
Max Times as Gate:	0	Cap if Gate:	0
Max Times as Sorter:	0	Cap if Sorter:	0
Max Times as Rider 3:	0	Cap if Rider 3:	0

☑ Events 1-20
☐ Events 21-40

Exit Limit Processing

Set the Payout Table to '1', indicating we will base the payouts on Table 1.

Set "Base Time in Seconds" to 60, indicating they have a base time of 60 seconds (+ handicap) to complete the sort.

Set "Max Rider Pick Entries" to '1', indicating the rider can choose only one partner.

Set "Max Times as AnyRole" to '3', indicating they can have a maximum of 3 drawn partners.

The updated screen should look like this:

Click "Exit to return to the show setup screen. When there, click on "Go Control". You'll see a screen like this:

Set 'GO' Controls — □ ✕

Select   Description   Draw Short Go in:
                                               ☑ Random Order
☑ | All Ratings Handicap | ☐ Fastest-Slowest Order
                                               ☐ Slowest-Fastest Order
☐ | # 14 Handicap |

☐ | # 10 Handicap | No. of Gos:

                                      ☑ Events 1-20   ┌──────────────┐
                                                             │Exit Go Control│
                                      ☐ Events 21-40   │ Processing │
                                                             └──────────────┘

The completed screen will look like this. Click "Exit to return to the show setup screen. When there, click Exit again to return to the main menu.

⊂ﾐ Set 'GO' Controls   — ☐ ✕

Select   Description   Draw Short Go in:
                                               ☐ Random Order
☑ | All Ratings Handicap | ☐ Fastest-Slowest Order
                                               ☑ Slowest-Fastest Order
☐ | # 14 Handicap |

☐ | # 10 Handicap | No. of Gos:

                                    ☑ Events 1-20   ┌─────────────┐
                                    ☐ Events 21-40   │ Exit Go Control│
                                                        │ Processing │
                                                        └─────────────┘

Back at the Main Menu, click on "Options Settings" to check the payout tables.

Sort and Pen America Software Options Maintenance   — □ ✕

Producer: Cow Pony Productions

Arena: Cow Palace   **Client id:** 1

Buttons
Change Go Rules
Change Table 1 Payout Percentages
Change Table 2 Payout Percentages
Change Table 3 Payout Percentages
Change Point Methods
Exit and Save

Association Names: RSTPA

Producer Fee Titles:

Field	Value
Prod. Fee 1	
Prod. Fee 2	
Prod. Fee 3	
Prod. Fee 4	
Prod. Fee 5	
Prod. Fee 6	
Prod. Fee 7	
Prod. Fee 8	
Prod. Fee 9	
Prod. Fee 10	

Timer Port 1: 3

Timer Port 2:

☐ Display Board for Last Time

Display Board Port: 2

Avoid Duplicates
☑ In Pick, Draw and Pick Draw
☑ Unless You Must

Field	Value
Pen: Rider 1 Title:	Rider 1
Pen: Rider 2 Title:	Rider 2
Pen: Rider 3 Title:	Rider 3
Sort: Rider 1 Title:	Gate
Sort: Rider 2 Title:	Sorter
Sort: Rider 3 Title:	Rider 3
Bonus Max:	10
Camp Fee:	0.00
Stall Fee:	65.00
Entry Fee:	0.00
Point Method:	1
Item Height:	20

Checkboxes:
- ☑ No Color Print
- ☐ 3-Up Labels
- ☐ 2-Up Program
- ☐ Sign Checks
- ☐ Bold Checks
- ☐ 3-Up Checks
- ☐ Check Address
- ☑ Test for Duplicate Signups
- ☑ Reverse Duplicate OK
- ☐ Placings Only
- ☐ Show All Riders
- ☐ Single Announcer's List
- ☑ Keep Original Draw Number
- ☐ Use RSTPA Go Rules
- ☑ Verify Rating Changes
- ☐ Set Timer Horn Sounds
- ☐ Use 2 Timers per Event
- ☐ Check for Thunderpaws Timer
- ☐ Allow Ranges for Time Posting
- ☐ Use Pay Rider Method 2
- ☐ RSTPA High Point
- ☐ Alternate Scoring Method

Click on "Change Table 1 Payout Percentages" to set the Payout Table.

Sort and Pen America Software - Jackpot Percentages

Show Producer: Cow Pony Productions

☐ Automatically Calculate Depth
Producer Percentage: 0.5000

Place	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
1:	1.0												1.000
2:	0.600	0.400											1.000
3:	0.500	0.300	0.200										1.000
4:	0.400	0.300	0.200	0.100									1.000
5:	0.300	0.250	0.200	0.150	0.100								1.000
6:	0.270	0.230	0.180	0.140	0.100	0.080							1.000
7:	0.250	0.210	0.180	0.140	0.100	0.070	0.050						1.000
8:	0.230	0.190	0.170	0.140	0.110	0.070	0.050	0.040					1.000
9:	0.210	0.180	0.160	0.140	0.110	0.075	0.050	0.040	0.035				1.000
10:	0.200	0.180	0.150	0.120	0.095	0.075	0.060	0.050	0.040	0.030			1.000
11:	0.190	0.170	0.145	0.120	0.095	0.070	0.060	0.050	0.040	0.035	0.025		1.000
12:	0.190	0.150	0.120	0.100	0.090	0.080	0.070	0.060	0.050	0.040	0.028	0.022	1.000

Team Count: 10 | 15 | 30 | 60 | 90 | 120 | 150 | 180 | 210 | 240 | 9999

[Refresh and Check] [Save and Exit]

Make the following changes:

1. In the Producer percentage field, change the value to 0.500 to indicate you are keeping 50% and paying out 50%.

2. In the Team Count section, make sure the counts agree with the changed table below. The way you read it is: "If there are 13 or more riders, pay 2 places, if there are 21 or more riders, pay 3 places, if there are 41 or more riders, pay 4 places, etc".

3. If any of the other boxes are checked, uncheck them.

The resulting screen should look like this:

Edit Table 1: Payout Settings and Rider Counts   — ☐ ✕

Sort and Pen America Software - Jackpot Percentages

Show Producer: Cow Pony Productions

☐ Automatically Calculate Depth

Producer Percentage: 0.5000

Place	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
1:	1.0												1.000
2:	0.600	0.400											1.000
3:	0.500	0.300	0.200										1.000
4:	0.400	0.300	0.200	0.100									1.000
5:	0.300	0.250	0.200	0.150	0.100								1.000
6:	0.270	0.230	0.180	0.140	0.100	0.080							1.000
7:	0.250	0.210	0.180	0.140	0.100	0.070	0.050						1.000
8:	0.230	0.190	0.170	0.140	0.110	0.070	0.050	0.040					1.000
9:	0.210	0.180	0.160	0.140	0.110	0.075	0.050	0.040	0.035				1.000
10:	0.200	0.180	0.150	0.120	0.095	0.075	0.060	0.050	0.040	0.030			1.000
11:	0.190	0.170	0.145	0.120	0.095	0.070	0.060	0.050	0.040	0.035	0.025		1.000
12:	0.190	0.150	0.120	0.100	0.090	0.080	0.070	0.060	0.050	0.040	0.028	0.022	1.000

Team Count:	13	21	41	61	91	121	151	181	211	241	9999

Refresh and Check   Save and Exit

Click Save and Exit to return to the Options Settings. Click Exit to return to the Main Menu.

Signing up Riders and Teams

Since this is an event where riders can pick a partner, we will use the "Team Signup" screen to do all of the signup work. If it were a Draw Only or a Round Robin, we would use the "Rider Signup" screen.
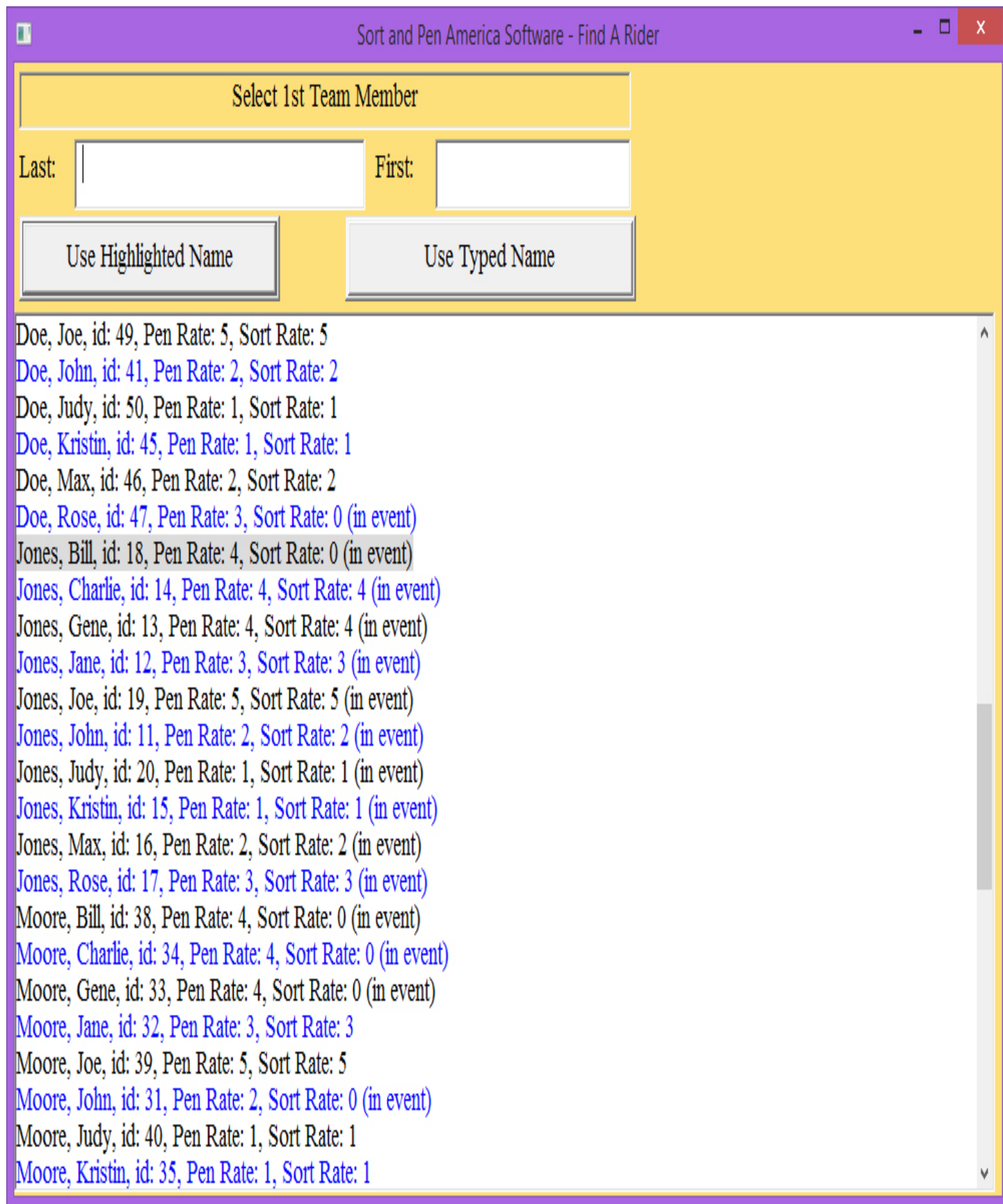
Click on "Sign Up a Team" to indicate you are signing up a new Team. You will see a screen like this multiple times, once for each team member. If the rider isn't on file, you can type their name. In this case, we'll pick Bill Jones as our rider by double-clicking on his name. When the screen pops up again for the second rider, we'll choose Charlie Adams.

Sort and Pen America Software - Find A Rider	▬ ❑ **X**

Select 1st Team Member

Last: [   ]   First: [   ]

Use Highlighted Name	Use Typed Name

Doe, Joe, id: 49, Pen Rate: 5, Sort Rate: 5
Doe, John, id: 41, Pen Rate: 2, Sort Rate: 2
Doe, Judy, id: 50, Pen Rate: 1, Sort Rate: 1
Doe, Kristin, id: 45, Pen Rate: 1, Sort Rate: 1
Doe, Max, id: 46, Pen Rate: 2, Sort Rate: 2
Doe, Rose, id: 47, Pen Rate: 3, Sort Rate: 0 (in event)
Jones, Bill, id: 18, Pen Rate: 4, Sort Rate: 0 (in event)
Jones, Charlie, id: 14, Pen Rate: 4, Sort Rate: 4 (in event)
Jones, Gene, id: 13, Pen Rate: 4, Sort Rate: 4 (in event)
Jones, Jane, id: 12, Pen Rate: 3, Sort Rate: 3 (in event)
Jones, Joe, id: 19, Pen Rate: 5, Sort Rate: 5 (in event)
Jones, John, id: 11, Pen Rate: 2, Sort Rate: 2 (in event)
Jones, Judy, id: 20, Pen Rate: 1, Sort Rate: 1 (in event)
Jones, Kristin, id: 15, Pen Rate: 1, Sort Rate: 1 (in event)
Jones, Max, id: 16, Pen Rate: 2, Sort Rate: 2 (in event)
Jones, Rose, id: 17, Pen Rate: 3, Sort Rate: 3 (in event)
Moore, Bill, id: 38, Pen Rate: 4, Sort Rate: 0 (in event)
Moore, Charlie, id: 34, Pen Rate: 4, Sort Rate: 0 (in event)
Moore, Gene, id: 33, Pen Rate: 4, Sort Rate: 0 (in event)
Moore, Jane, id: 32, Pen Rate: 3, Sort Rate: 3
Moore, Joe, id: 39, Pen Rate: 5, Sort Rate: 5
Moore, John, id: 31, Pen Rate: 2, Sort Rate: 0 (in event)
Moore, Judy, id: 40, Pen Rate: 1, Sort Rate: 1
Moore, Kristin, id: 35, Pen Rate: 1, Sort Rate: 1

| Sign Up a Team | Update Existing Team | Update Teams and Riders with Rating Changes | Print Teams | Delete a Team | | Exit Team Signup |

| Replace Team Member 1 | Print Riders | | Replace Team Member 2 |

Teams Signed Up So Far

1. 1 Bill Jones and Charlie Adams

Team ID: 1

Team Rating 9

First Name	Last Name		ID #	Rating	SPA id
Bill	Jones	0		4	1
Charlie	Adams	0		5	2

Draws

| Any Role | Rider 3 | Sorter | Gate |

Roles

| Any Role | Rider 3 | Sorter | Gate |

Both Bill and Charlie want two draws, so put a '2' in the "AnyRole Draws" section for each of them. Then go on to the next team. When all teams are signed up, exit this screen to return to the main menu. If you had any riders with no partners, use the "Rider Signup" screen. In that case, they can have a maximum of 3 draws. Continue on until all teams are signed up. For purposes of this tutorial, we've entered 10 teams.

Sort and Pen America, Team Sign Up for: All Ratings Handicap

Exit Team Signup

Teams Signed Up So Far

1. 1 Bill Jones and Charlie Adams
2. 2 Dominique Abrams and Rose Adams
3. 3 Terry Adkins and Jon Berger
4. 4 Karsey Chandler and Kristin Cole
5. 5 Linda Albert and Jeffrey Lander
6. 6 Jessi Flower and Phil Roberts
7. 7 Bud Fuller and Madison Hetrick
8. 8 Mike Franko and David Harding
9. 9 Karen Klaus and Kaci Neptune
10. 10 Wanda Garrett and Heather Nickerson

Sign Up a Team

Update Existing Team

Update Teams and Riders with Rating Changes

Print Teams

Delete a Team

Replace Team Member 2

Print Riders

Replace Team Member 1

Draws

AnyRole Draws

SR Sorted GR Rater 3

Roles

AnyRole 3

SR Sorted GR Rater 3

Team ID: 10

Team Rating 4

First Name	Last Name	ID #	Rating	SPA id
Wanda	Garrett		2	19
Heather	Nickerson		2	20

2

2

Page 19

Running the Event.

Here are the steps to run this event for the show. If you had more than one event, the signup process and these steps would be repeated for each event. For this event, we must first draw the team order and put together the additional teams from the random draw selections. To do so, we click on "Draw Ride Order". The result will be screen like this:

```
CHRTS Software - Screen Output                                    —   □   X

  Print to      Pages  1    to 1     Make HTML   report.html
  Default                            File
                                                                          Exit
  Print to                        report
  Selected            Report Name: report


Time: 1:38 PM    Sort and Pen America Software, Version 2.4         Page 1
    Copyright (C) 2014-2018 by Charlie Horse Ranch Timing Systems, Inc.
                   Producer: 1 Cow Pony Productions
                 Contact: Jennifer Quinton 916-996-7156
                        Arena: Cow Palace
             Draw Exceptions for: All Ratings Handicap on 04/11/15

Full Draw is Complete for "All Ratings Handicap"
    30 Teams Gos = 2, 10 teams in 2nd go.
```

Now we want to print the announcers list to that the people in the booth have a place to write the times for backup purposes. To do so, we click on "Announcer's List". You'll get a screen like this:

```
CHRTS Software - Screen Output                              _ □  X

Print to      Pages 1    to 3    Make HTML   report.html
Default                          File
                                                                      Exit
Print to                         report
Selected              Report Name:


Time: 1:28 PM    Sort and Pen America Software, Version 2.0         Page 1
   Copyright (C) 2014-2015 by Charlie Horse Ranch Timing Systems, Inc.
                 Producer: 1 Western Sorters and Penners
                  Contact: Gene Moore 916-275-3277
                        Arena: Diamond Bar
        Announcer's List for: Arena 1, All Ratings Handicap, Round: 1 on
                              04/11/15


  1.    30 Karsey Chandler, Rate = 1            Cows: ___ Time: _____
         Phil Roberts, Rate = 1
         Team Rate = 2, Handicap = 16.0, Time Allowed = 76.00


  2.    12 Charlie Adams, Rate = 5              Cows: ___ Time: _____
         Kristin Cole, Rate = 1
         Team Rate = 6, Handicap = 12.0, Time Allowed = 72.00


  3.     3 Terry Adkins, Rate = 2              Cows: ___ Time: _____
         Jon Berger, Rate = 1
         Team Rate = 3, Handicap = 15.0, Time Allowed = 75.00


  4.    13 Bill Jones, Rate = 4                Cows: ___ Time: _____
         Dominique Abrams  Rate = 2
```

Click on "print to Default" to send the report to the default printer.

You are now ready to run the event. Assuming the simplest scenario (manual time posting), click on "Post Times Manually" and you'll see a screen like this:

This is the screen at the end of the first round.

| SPA Time Posting for Arena 1, All Ratings Handicap | – □ × |

Producer: Western Sorters and Penners, Event = All Ratings Handicap, 04/11/15

| Select Cow Herd 1 | Reset Herd 1 | | □1 □2 □3 □4 □5 □6 □7 □8 □9 □0 | Select Cow Herd 2 | Reset Herd 2 | | □1 □2 □3 □4 □5 □6 □7 □8 □9 □0 | Go to Next Round |

In Arena: 1.   1. R1: Raw: 5 - 47.000, Adj: 31.000, Tot: 5 - 31.000 (25th)
                (D) Karsey Chandler, Rate: 1
                and Phil Roberts, Rate: 1
         2.   2. R1: Raw: 6 - 49.000, Adj: 37.000, Tot: 6 - 37.000 (20th)
                (D) Charlie Adams, Rate: 5
                and Kristin Cole, Rate: 1
         3.   3. R1: Raw: 8 - 56.000, Adj: 41.000, Tot: 8 - 41.000 (8th)
                (P) Terry Adkins, Rate: 2
                and Jon Berger, Rate: 1
         4.   4. R1: Raw: 7 - 64.000, Adj: 53.000, Tot: 7 - 53.000 (18th)
                (D) Bill Jones, Rate: 4
                and Dominique Abrams, Rate: 3
         5.   5. R1: Raw: 9 - 72.000, Adj: 59.000, Tot: 9 - 59.000 (5th)
                (D) Mike Franko, Rate: 3
                and Wanda Garrett, Rate: 2
         6.   6. R1: Raw: 8 - 64.000. Adj: 50.000. Tot: 8 - 50.000 (12th)

End of team list. Change rounds, select a team or use Exit to return to menu

Print Announcer's List

Print Posted Times

Next Team

Exit

Leader: 14. 14. R1: Raw: 10 - 70.000, Adj: 54.000, Tot: 10 - 54.000 (1st)
           (P) Karsey Chandler, Rate: 1
           and Kristin Cole, Rate: 1

Last Advance: 26. 26. R1: Raw: 8 - 59.360, Adj: 45.360, Tot: 8 - 45.360 (10th)
           (P) Mike Franko, Rate: 3
           and David Harding, Rate: 1

☑ 1st Go
☐ 2nd Go
☐ 3rd Go
☐ 4th Go
☐ 5th Go

Cows   Time
0   0.000   □ N/T
Allowed:

This is the screen after clicking "Go to Next Round" (it also gives you a new Announcer List)..
Continue this process until all times are posted, then click on "Exit" to return to the Main Menu.

| SPA Time Posting for Arena 1, All Ratings Handicap | – □ × |

Producer: Western Sorters and Penners, Event = All Ratings Handicap, 04/11/15

| Select Cow Herd 1 | Reset Herd 1 | | □1 □2 □3 □4 □5 □6 □7 □8 □9 □0 | Select Cow Herd 2 | Reset Herd 2 | | □1 □2 □3 □4 □5 □6 □7 □8 □9 □0 | Go to Next Round |

In Arena: 1. 28. Needs 1 - 0.100, T: 8 - 35.230
                (D) Bud Fuller, Rate: 2
                and Karsey Chandler, Rate: 1
Next In: 2.   5. Needs 1 - 0.100, T: 9 - 59.000
                (D) Mike Franko, Rate: 3
                and Wanda Garrett, Rate: 2
Waiting: 3.   3. Needs 1 - 0.100, T: 8 - 41.000
                (P) Terry Adkins, Rate: 2
                and Jon Berger, Rate: 1
         4. 21. Needs 1 - 0.100, T: 9 - 50.200
                (P) Bud Fuller, Rate: 2
                and Madison Hetrick, Rate: 1
         5. 30. Needs 1 - 0.100, T: 8 - 42.320
                (D) Jessi Flower, Rate: 3
                and Kristin Cole, Rate: 1
         6. 16. Needs 1 - 0.100. T: 8 - 31.000

Total teams this round = 10, Teams left to sort or pen = 9

Print Announcer's List

Print Posted Times

Next Team

Exit

Leader: Fastest time not yet established.

Last to Pay: Minimum time not yet established.

☐ 1st Go
☑ 2nd Go
☐ 3rd Go
☐ 4th Go
☐ 5th Go

Cows   Time
0   0.000   □ N/T
Allowed: 75.0 secs

        1. 28. Needs 1 - 0.100, T: 8 - 35.230
        (D) Bud Fuller, Rate: 2
        and Karsey Chandler, Rate: 1

When all times for all rounds have been posted, click "Exit" to return to the Main menu. Then click on "Final Event Results" to see the final results. Since there were 36 teams, four places were paid. Your results may be different, depending on the number of teams and riders signed up.

```
Print to          Pages  1   to 2      Make HTML   report.html              Exit
Default                                    File
Print to                                          report
Selected                              Report Name:
```

```
ime: 1:52 PM     Sort and Pen America Software, Version 2.0              Page 1
Copyright (C) 2014-2015 by Charlie Horse Ranch Timing Systems, Inc.
           Producer: 1 Western Sorters and Penners
           Contact: Gene Moore 916-275-3277
                    Arena: Diamond Bar

   Final Event Jackpots in All Ratings Handicap on 04/11/15
                Sponsored by: Charlie Horse

    Paying to  3 placings, Jackpot = $2000.00, Teams = 30

1st   4 -  Bud Fuller ()                         Won: $400.00, Total: $800.00
           Madison Hetrick ()                    Won: $400.00
      Rounds: 2, Cows: 19, Base: 136.800 - H-Cap (3): 30.0 = Time: 106.800
2nd  24 -  Kaci Neptune ()                       Won: $350.00, Total: $700.00
           Jon Berger ()                         Won: $350.00
      Rounds: 2, Cows: 18, Base: 128.550 - H-Cap (3): 30.0 = Time: 98.550
3rd   6 -  Wanda Garrett ()                      Won: $250.00, Total: $500.00
           Heather Nickerson ()                  Won: $250.00
      Rounds: 2, Cows: 17, Base: 101.570 - H-Cap (4): 28.0 = Time: 73.570
4th  11 -  Charlie Adams ()
           Dominique Abrams ()
```

Print the Results and that event is done. When all events have been completed, the show is complete. Print the rider invoices, then pay or collect from the riders. After all is done, you can run the financial report to see how you did.